

Funding and Service Agreement¹

Community Centre

I Service Definition

Introduction

Community Centre is one type of community development service. It is a focal point for all age groups in a locality which promotes social relationships and mutual support; develops a sense of self-reliance, social responsibility and cohesion within the community; and empowers individuals and families in solving community problems and improving the quality of community life.

Purpose and objectives

Community Centres provide a wide range of services in their localities with an aim

- to promote mutual care and responsibility, concern and participation in solving identified communal problems and crisis by encouraging and supporting the establishment of community service groups, self-programming groups and other voluntary groups and organisations;
- to provide community centre facilities to accommodate community activities and to serve, where necessary, as a base from which to develop individual and family growth; community spirit and relationships; civic responsibilities and group interests

Nature of service

The services include

- a) reaching out to individuals and vulnerable groups, encouraging and supporting the establishment of community networks, community service groups and self-programming groups
- b) identifying and tailoring services for vulnerable individuals/groups
- c) providing a wide range of services for families, including Family Activity and Resources Centres (FARCs) and interfacing with other services through referrals, to strengthen family relationship and functioning

¹ This Funding and Service Agreement is a sample document for reference only.

- d) developing and mobilising volunteers and promoting community care
- e) providing programmes for individuals for personal development and socialisation
- f) providing community education programmes
- g) providing study and reading room services
- h) providing meeting place and centre facilities to accommodate community activities

Target Groups

Community Centres serve people of all ages in the locality.

II Performance Standards

The service operator will meet the following performance standards:

Outputs

<u>Output Standard</u>	<u>Output Indicator</u>	<u>Agreed Level</u>
1	Average number of new and renewed members (including family & ordinary membership) within one year	3,600
2	Average number of active groups per month	47*
3	Average number of group attendance per month	1,704*
4	Average number of programme events per month	57*
5	Average number of programme events attendance per month	1,562*
6	Average number of community contacts ⁽¹⁾ per month	355*
7	Average number of reading and study room attendance per month	3,800

Notes : ⁽¹⁾ community contacts by event refer to purposeful and interactive contacts with organisations, groups, individuals and families.

* **Actual agreed level of respective Agency will be subject to the agreement with Agency.**

Essential service requirements

- Staffing should include registered social worker with recognised degree in social work
- Each Centre should normally open for 17 opening sessions per week
- Community Centres should include the provision of community hall, study and reading room service

Quality

Service operators will meet the requirements of the 16 Service Quality Standards (SQSs).

III Obligations of SWD to Service Operators

The SWD will undertake the duties set out in the General Obligations of SWD to Service Operators.

IV Basis of Subvention

The basis of subvention is set out in the offer and notification letters issued by the SWD to the agency.

The service unit is required to comply with the rules on the use of the social welfare subventions in accordance with the latest Lump Sum Grant Manual and circular letters in force issued by the SWD on subvention policies and procedures.